# Welcome to the libraries in Örebro

There are books for both children and adults in a range of languages. We have audiobooks, language courses, specially recorded talking books, newspapers and magazines. If you wish to borrow an item, you must obtain a library card. A library card is needed to create an account and use our online services. You will also need a library card to use the library's computers and Wi-Fi.

#### Obtaining a library card

The first library card is free of charge. To obtain a library card or change your PIN code, you must provide some form of identification. You can borrow, renew and return items via our self-service machines, using either your library card and PIN code or your civic registration number and PIN code. Children under the age of 15 must have their parent's consent to obtain a library card. The liability undertaking that will need to be signed by a parent or guardian can be found on our website.

## Loan period

The loan period is normally 28 days. There are exceptions. If there is a waiting list for an item, the loan period is shorter. The return date is shown on the receipt you are given when you borrow an item.

#### Renewal

If there is no waiting list for the item you have borrowed, you can renew it up to five times.

### Reservations

When you reserve an item, you will receive a text message, email or letter informing you that it is available for collection. There is no charge for reserving an item. You can collect a reserved item from any of the public libraries in the municipal area.

# **Borrowing terms and conditions**

Borrowing is free of charge.

You are always personally responsible for ensuring that any items that you borrow are returned within the specified time.

The return date is shown on the receipt you are given when you borrow an item.

You can borrow an item and return it at any of the public libraries in the municipal area. If you return an item late, or if you renew it after the specified time, you will be charged a late return charge and a reminder charge.

Late return charge: 5 kronor/day/copy for adult media, children's films and video games.

Reminder charge: 10 kronor/reminder. (Also applies to children's media)

For details of other charges, please see bibliotek.orebro.se/avgifter

You are liable to pay for any items that are damaged or not returned.

You are personally responsible for ensuring that your name and other contact details, such as your postal address, email address and mobile telephone number, are up to date.

You are responsible for all items borrowed using your card. It is therefore important that you do not lend your card to anyone else. If you lose your library card, notify the library so that we can block it.

Parents and guardians are responsible for items borrowed by their children.

A complete list of borrowing terms and conditions can be found at bibliotek.orebro.se/lanevillkor

#### Using the library from home – bibliotek.orebro.se

#### You can

- search in our catalogue, listen to or download e-books and music, order items, make interlibrary loans, and subscribe to the library's newsletter.
- read about events taking place at the different libraries, such as storytime sessions and visits by authors.
- receive book tips and read theme articles for children, young people and adults.
- go to our database page to read daily newspapers from various countries and covering more than 50 languages. You can also search for facts about authors, countries, funds and scholarships.
- create an account on the library's website that will allow you to reserve and renew items from the library and pay any charges you may owe.